

Paralegal studies help prepare you for the following careers, among others, with Orange County median wages cited:

- Paralegals and Legal Assistants (\$29.55)
- Law Clerks (\$16.84)
- Other Legal Occupations (\$38.37)
- Title Examiners, Abstractors and Searchers (\$19.12)

(According to State Government of California)



What can a community college education do for you??

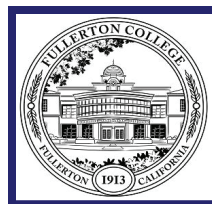
- The income of students who earn degrees or certificates from California community colleges jumps from the California per capita income to **30% above the California per capita income** in the one year after degree or certificate completion.
- National research shows that women with associate degrees earn nearly **48% more** than their peers with only a high school education.



Fullerton College is ranked 7th out of 108 California community colleges in student transfers to four-year colleges and universities. Established in 1913, it is the oldest continually operating community college in the state..

Originally enrolling 28 students in its first year in 1913, today Fullerton College boasts an enrollment figure of nearly 20,000, with figures anticipated to reach more than 32,000 by the year 2020.

Excellent faculty brings an abundance of professional experience into the classroom. Smaller class sizes provide our students with individualized attention and a greater opportunity to succeed. Many non-degree students enroll in our programs to enhance their opportunity for promotion and increase their earning potential.



Fullerton College is part of the North Orange County Community College District. The North Orange County Community College District, in conjunction with all applicable Federal and State laws, does not discriminate on the basis of race, color, national origin, ancestry, marital status, age, religion, disability, sex, or sexual orientation in any of its policies, procedures, or practices. The District is also committed to maintaining campuses that are free of harassment, drugs and alcohol. A copy of the District's full policy on non-discrimination, sexual harassment, sexual assault treatment and counseling, and maintenance of a drugs-free environment is available in the District's Human Resources Office.

NOCCCD Board of Trustees: Jeffrey P. Brown, Barbara Dunsheath, Leonard L. Lahtinen, Michael B. Matsuda, Molly McClanahan, Donna Miller, Manuel Ontiveros, Jerome Hunter, Ed.D., Chancellor, and Kathleen O'Connell Hodge, Ed.D., President, Fullerton College.



**FULLERTON COLLEGE
CAREER EDUCATION**

PARALEGAL STUDIES

A World Of Opportunities....



Paralegal Studies Employment Facts

Demand for paralegals and legal assistants is projected to grow almost 30% in the next five years. Entry level positions in the field have one of the highest wages for occupations requiring just an associate's degree.

A growing number of firms in business and industry employ paralegals to assist in case research and preparation in liability proceedings, in conjunction with their own retained legal counselors. Many paralegals continue with their education to obtain a bachelor's degree, and, ultimately, their law degree, while working in the field.



Paralegal Studies – Business/CIS Division

Fullerton College's Paralegal Studies program is approved by the American Bar Association. Curriculum leads to the Associate of Science degree and/or a Certificate in Paralegal Studies. Studies lead to employment in a paraprofessional capacity as an assistant to an attorney in private practice, in a governmental agency, or in private industry.



Paralegals may perform many tasks under the supervision of a licensed attorney including preparation of forms and pleadings, client interviews, researching and writing legal documents, managing a law office, and preparing word processing forms and documents. This program is not intended to prepare students for the practice of law.

Fullerton College Business/CIS Division

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PARALEGAL STUDIES ASSOCIATE IN SCIENCE DEGREE

Requires completion of 27 units, following requirements listed below, in addition to general education requirements listed in college catalog. A minimum grade of "C" is required in ALL courses. Students must also achieve a minimum typing proficiency of 45 words per minute before being awarded the degree.

Required Courses (18 units)

- PLEG 101 F Intro to Paralegal Studies (3)
- PLEG 104 F Legal Research and Terminology (3)
- PLEG 105 F Intro to Legal Writing (3)
- PLEG 116 F Computers in the Law Office (3)
- PLEG 201 F Civil Litigation I (3)
- PLEG 202 F Civil Litigation II (3)

Restrictive Electives (9 units)

- PLEG 090 F Contemporary Issues in the Law (1-3)
- PLEG 203 F Personal Injury (3)
- PLEG 204 F Family Law (3)
- PLEG 205 F Probate, Wills and Trusts (3)
- PLEG 206 F Bankruptcy Law and Procedure (3)
- PLEG 207 F Computer-Assisted Legal Research (3)
- PLEG 208 F Workers' Compensation Law (3)
- PLEG 209 F Criminal Law and Procedure (3)
- PLEG 210 F Paralegal Internship (1-4)
- PLEG 211 F Real Property Law and Procedure (3)
- PLEG 212 F Medical Records Review (1.5)
- PLEG 213 F Employment and Labor Law (3)
- PLEG 214 F Contract Law/Procedure (3)
- PLEG 215 F Discovery in the Electronic Age (3)
- PLEG 216 F Computers in the Law Office II (3)
- PLEG 217 F Immigration Law (3)
- PLEG 218 F Entertainment and Sports Law (3)
- PLEG 219 F Intellectual Property (3)
- PLEG 220 F Elder Law (3)
- PLEG 225 F Law Office Management (3)

CERTIFICATE IN PARALEGAL STUDIES

The Certificate is awarded to those students possessing an Associate of Science degree, an Associate of Arts degree, or a Bachelor's or higher degree from a regionally accredited college or university. All students with an Associate's degree must have their transcripts evaluated for satisfaction of general education requirements as listed in the college catalog.

Requires the completion of 30 units following the requirements below. A minimum grade of "C" in all courses is required. At least one half of the units must be completed at Fullerton College. Students must also achieve a minimum typing proficiency of 45 words per minute before being awarded the certificate.

Required Courses (18 units)

- PLEG 101 F Intro to Paralegal Studies (3)
- PLEG 104 F Legal Research and Terminology (3)
- PLEG 105 F Intro to Legal Writing (3)
- PLEG 116 F Computers in the Law Office (3)
- PLEG 201 F Civil Litigation I (3)
- PLEG 202 F Civil Litigation II (3)

Restrictive Electives (15 units)

- PLEG 203 F Personal Injury (3)
- PLEG 204 F Family Law (3)
- PLEG 205 F Probate, Wills and Trusts (3)
- PLEG 206 F Bankruptcy Law and Procedure (3)
- PLEG 207 F Computer-Assisted Legal Research (3)
- PLEG 208 F Workers' Compensation Law (3)
- PLEG 209 F Criminal Law and Procedure (3)
- PLEG 210 F Paralegal Internship (1-4)
- PLEG 211 F Real Property Law and Procedure (3)
- PLEG 212 F Medical Records Review (1.5)
- PLEG 213 F Employment and Labor Law (3)
- PLEG 214 F Contract Law/Procedure (3)
- PLEG 215 F Discovery in the Electronic Age (3)
- PLEG 216 F Computers in the Law Office II (3)
- PLEG 217 F Immigration Law (3)
- PLEG 218 F Entertainment and Sports Law (3)
- PLEG 219 F Intellectual Property (3)
- PLEG 220 F Elder Law (3)
- PLEG 225 F Law Office Management (3)

